

**DATE: MAY 29, 2013**  
**MEETING: BOARD OF CONTRACT & SUPPLY**  
**PRESENT: MR. TORRICO, MR.FRANK, MR.LINSKY, MR. PEARSALL**  
**ABSENT: MAYOR RYAN, MR. DAY, MR.KREY**

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*The meeting of the Board of Contract and Supply was called to order at 11:10 a.m.*

**FIRST ORDER OF BUSINESS: CHANGE ORDER APPROVAL:**

*Change order no. 2 in the amount of an increase of \$32,707.50 with Albert Torto Construction for 2013 Street & Utility Project was approved on a motion from Mr. Frank and seconded by Mr. Torrico and unanimously favored. Funds are available in H5112.525015.20613.*

Contract History Original \$:	\$589,000.00
Change Order no 1:	\$35,752.00
Change Order no 2:	<u>\$32,707.50</u>
Contract Amount to date:	\$657,459.50

**SECOND ORDER OF BUSINESS: CONTRACT RENEWAL:**

*A one year contract extension with Siemens Industry, Inc. with no change in terms or conditions for the service & maintenance of the A/C Chiller & Cooling Tower in the amount of \$4,750.00 was approved on a motion by Mr. Torrico and seconded by Mr. Frank and unanimously favored. Funds are available in A1620.54610.*

**THIRD ORDER OF BUSINESS:DISCUSSION TO AMEND:**

*On May 22, 2013 at the Board of C&S an approval for the disposal of (6) vehicles that were abandoned on City property by a licensed New York State dismantler as required by Section 1224 5b of NY State traffic law was approved. After the meeting it was discovered that one of the vehicles has a lien against and the company wants to reclaim the vehicle. After paying for all impound fees this car was released to lien holder and not disposed of by a dismantler. This change was approved on a motion by Mr. Frank and seconded by Mr. Torrico and unanimously favored.*

**FOURTH ORDER OF BUSINESS: ADD ON RFQ APPROVAL :**

*An Award recommendation for the RFQ for the Appraisal Service for the second round of FEMA buyout properties was made to the low qualified submitter, Hamlin Appraisal Service in the amount of \$300.00 per property on a motion by Mr. Frank and seconded by Mr.Torrico and unanimously favored. Funds are available in H3650.533508.10913.*

*There being no further business for the Board, the meeting adjourned at 11:18 A.M. on a motion from Mr. Frank and seconded by Mr. Pearsall unanimously favored.*

*Respectfully Submitted,*

*Michael J. Dervay  
Secretary Board of Contract & Supply*